

South Dakota Council on Developmental Disabilities Minutes of Meeting – September 14 & 15, 2004

The SD Council on Developmental Disabilities met on September 14 & 15, 2004 at the Holiday Inn Express in Deadwood, SD.

Members Present

Travis Arneson	Michelle Powers
Deborah Bouchie	Carol Ruen
Dillon Haugh	David Scott
Robert Kean	Georgene Short Bull
Lisa Lunstra	Kayla Tinker
Michael McRoden	Isabel Trobaugh
David Nissen	Ted Williams

Others Present

Edith Arneson	Nathan Miller
Beth Henrichsen	Arlene Poncelet

INTRODUCTORY REMARKS

Chairperson Deborah Bouchie called the meeting to order. Everyone introduced themselves. New members were welcomed to the Council.

APPROVAL OF AGENDA & MINUTES

There were a couple minor changes to the agenda. SDACBS College of Direct Support, DRS Needs Assessment, and SD Dental Association were added. Agenda was unanimously approved with the additions.

Michelle Powers moved, seconded by Isabel Trobaugh, to approve the minutes of the Council meeting held July 14, 2004 and the Executive Committee meeting held September 9, 2004.

Michelle Powers moved, seconded by Robert Kean, to ratify the following actions taken by the Executive Committee on September 9, 2004: An Attempt at Addressing the Access to Dental Care Needs in SD, USD Department of Hygiene, present to full Council on 9/14-15/04; Statewide Needs Assessment, Division of Rehabilitation Services, present to full Council on 9/14-15/04; Up with Downs Buddy Walk, approved \$250; Volunteers of America, Dakotas, denied; 2nd Submission, Elk Point Swimming Pool request, approved \$274; Coalition Builder's Club, SD Coalition of Citizens with Disabilities, approved \$100. Motion carried. Isabel Trobaugh abstained.

DIRECTOR'S REPORT

Arlene updated the group on the federal funds available for projects. All FFY03 funds have been obligated. There is approximately \$246,000 of FFY04 funds remaining. FFY05 funds will hopefully be available by October 1, 2004. Arlene is expecting level funding of \$462,315 of which \$375,000 is available for projects. This leaves a total amount of \$621,000 available for projects.

Arlene will be attending the National Association of Councils on Developmental Disabilities (NACDD) Conference October 3-5, 2004 in Kentucky. She will bring

back information to share with the Council. In September 2005, the Alliance for Full Participation will be hosting a summit in Washington, DC that will replace the NACDD fall conference. Arlene will have updates and will keep the Council posted.

Arlene briefly discussed upcoming events and handouts she has for Council members to view including the summary of the CCHS Grassroots Summit, the National Core Indicators Project reports, and a handout from the NACDD Technical Assistance Institute on respectful language legislation passed by the State of Washington.

STATE PLAN AMENDMENT

Arlene updated the Section on Council members and terms and the included the FFY 2005 budget estimates. All goals and projects remained the same. The amendment was submitted on time to the Administration on Developmental Disabilities and has been accepted.

PRESENTATION – ART BUTCHER & STEVE DAHLMAN

Art Butcher and Steve Dahlman of Hot Springs, and Bob Markve from Black Hills Special Services Cooperative visited with the Council. Art and Steve have become very active in running their own meetings and are trying to reach others who can also do this. They are interested in helping other individuals plan and run their own meetings. They are also currently communicating via e-mail with software that uses a combination of symbols and words.

Robert Kean moved, seconded by Isabel Trobaugh, to request a grant proposal from Art Butcher & Steve Dahlman to share their message with others across the state (including travel and staff costs) and to give the Executive Committee authority to approve this proposal prior to the next Council meeting for an amount higher than \$5,000 if necessary. Motion carried.

GRANT APPLICATION – PARTNERS IN POLICYMAKING - YEAR 13

Robert Kean, SD Advocacy Services, presented this proposal. Partners in Policymaking helps educate and empower participants to achieve personal success in their lives. Robert read a few quotes from individuals who have completed Partners in the past. A selection committee of past graduates of Partners along with representatives from funding sources will review the applications and select 26-27 participants. Council members were invited to attend any of the sessions and in particular, graduation which will be held April 16, 2005 at the Radisson in Sioux Falls, SD.

David Nissen moved, seconded by Ted Williams, to approve \$80,000 of federal funds for the proposal entitled “Partners in Policymaking.” Motion carried unanimously by those eligible to vote. Robert Kean abstained.

POLICY & BYLAW DISCUSSION

Travel Expense Reimbursement & Stipends

Arlene reported that per the Council's request, she had contacted the Administration on Developmental Disabilities to clarify that by adding the words "and/or benefits" to the 3rd bullet under Stipends the Council was not changing the intent of the federal legislation. The federal staff confirmed that the addition was acceptable.

Travis Arneson moved, seconded by Robert Kean to approve the draft policy with one additional change as follows: On page 1, the last sentence be changed to read, "Prior approval by the Executive Committee and notification to the Department of Human Services ...". Motion carried.

Bylaw Revision

Travis Arneson moved, seconded by Lisa Lunstra to approve bylaw revisions to Article III, Section 5 with the addition of the words "notification to" added in the last sentence of the 1st paragraph. Motion carried.

Discussion – General Council Policy

Travis Arneson raised concerns that most of the Council's grants assist individuals with developmental disabilities indirectly when the Council's mission is "to assist individuals with developmental disabilities to control their own destiny and to achieve the quality of life they desire". He asked whether the Council would consider setting a limit on either the number of projects or the amount of

federal funds that are used to support projects that indirectly impact individuals with DD. There was consensus that limitations should not be set but that for every proposal received, the Council members should discuss how the proposal meets the Council's mission.

Arlene informed the Council that mini-grant applications ask specifically how the project will meet the Council's goals. Arlene will make sure the other grant applications ask for this same information.

Discussion –Assistance to Attend Workshops Funding

There have been requests to the Council's Assistance for Workshops for funding for principals, teachers, and child care providers to attend trainings. Arlene has not funded these in the past as the application states that the funds are to be for "individuals with developmental disabilities and their family members". The Council agreed to leave the application as it reads now and not to provide funding for others.

ELECTION OF OFFICER – MEMBER-AT-LARGE

Motion by Mike McRoden, seconded by Michelle Powers, to nominate Travis Arneson. Motion by Ted Williams, seconded by Michelle Powers that nominations cease. Motion carried. Travis elected for a one-year term as Member-at-Large.

STATEWIDE NEEDS ASSESSMENT – Division of Rehabilitation Services (DRS)

Grady Kickul spoke to the group via teleconference. DRS has completed a statewide needs assessment in 1996, 2000 and is doing so again in 2004. Excellent information has been gathered in the past. When complete, this information is shared with other boards and councils to help improve services.

Carol Ruen moved, seconded by Kayla Tinker, to approve \$10,000 of federal funds for the proposal entitled “Statewide Needs Assessment – Division of Rehabilitation Services.” Motion carried.

GRANT APPLICATION AMENDMENT - COLLEGE OF DIRECT SUPPORT – SDACBS

The group received a letter including a revised title page, abstract, budget sheet and budget narrative for this project. The requested amendment includes the purchase of equipment for agencies whose computers and other equipment are outdated.

Questions raised by Council members included:

- The need for projectors – if the program is for individual study?
- The prices for the purchases varied greatly from agency to agency. Could there be a group discount?
- Why a small agency needed 8 laptops? Perhaps some justification by agency is needed for clarification.

- The proposal did not provide the number of staff at each agency and the percentage of use of the equipment for this project.
- Can the individuals do the training from a computer at the public library or at home?

Travis Arneson moved, seconded by Lisa Lunstra to approve this amendment. Motion denied. Carol Ruen and Ted Williams abstained.

SD DENTAL ASSOCIATION

Arlene provided a handout regarding the SD Medical-Dental Interfaces Project. The SD Dental Association has received this grant to train pediatric physicians to do dental exams for children. There was some discussion of the Mobile Dental Clinic that is available in some communities. The schedule will be shared with Council members once it is available. Although the Mobile Clinic is wheelchair accessible, children with disabilities are not the targeted group for this first year. First, the dentists that use the trailer need to become comfortable using the equipment and then add working with children with developmental disabilities.

MTARS (Monitoring & Technical Assistance Review System), Administration on Developmental Disabilities

Arlene was informed that SD will probably have an MTARS review within two years. A team of reviewers will come to SD for a week and review the Council's practices and conduct interviews with various stakeholders. As

more information is available, it will be shared with the Council.

EXECUTIVE COMMITTEE MEETING – September 14, 2004 - MINI-GRANT APPLICATIONS

- Local SpecialQuest Team, Vermillion
“SpecialQuest Community Support Project”
This proposal is for a community needs assessment; training materials for childcare providers; hosting community networking sessions regarding the services available in our communities. The Executive Committee recommended approval of \$1,500 of federal funds.
- SD Developmental Center, Redfield
“Fetal Alcohol Spectrum Disorder Awareness & Training Project”:
This proposal is for training to improve identification and development of person-centered interventions for person with FASD; awareness; purchase of resources. The Executive Committee recommended approval of \$3,024 of federal funds.
- Missouri Valley Association for the Education of Young Children, Vermillion
“Child Care Plus+ Pre-Conference Training at SDAEYC/SDHSA 2005 Conference”:
This proposal is for ChildCare+ training as a pre-conference session for the SDAEYC & SD Head Start Conference in February, 2005. The Executive Committee recommended denial of this proposal.

- Mayor's Committee on ADA, Madison
 "Implementation of a new Mayor's Committee on ADA":
 This proposal is for a public information program – brochures, radio and newspaper advertisements and public service announcements. The Executive Committee recommended approval of \$1,000 of federal funds with the additional requirement of having Council staff review all information for People First language usage.
- Children's Care Hospital & School, Sioux Falls
 "Reverse Inclusion Early Childhood Preschool Program":
 This proposal is for CCHS & USD to perform a qualitative research project investigating the benefits of a reverse-inclusion preschool program. The Executive Committee recommended denial of this proposal.
- Cornerstones Career Learning Center, Inc., Huron
 "Cornerstones Home Visitation Program":
 This proposal will increase home visitations for individuals with disabilities through the Even Start Family Literacy Program. The Executive Committee recommended denial of this proposal.
- Children's Care Hospital & School, Sioux Falls "Parent Funding for Workshops":
 This proposal will increase the number of parents who attend the behavioral workshops. The Executive Committee recommended denial of this proposal.

- SDSU, Brookings “Agency-wide Responses to the Death of a Person Supported & Other Crises”:
The proposal will provide a model for ATC’s to follow to help ensure proper response to crises including specific steps to follow when a person supported or staff member dies. The Executive Committee recommended approval of \$5,000 of federal funds.
- SD RehabAction, Sioux Falls
“2004 Fall Conference”:
This proposal will cover presenter fees for Roberto Dansie, a leading expert on cultural diversity. The Executive Committee recommended approval of \$2,600 of federal funds.

Motion by Robert Kean, seconded by Isabel Trobaugh, to approve the recommendations of the Executive Committee regarding funding of the Mini-Grants. Motion carried. Ted Williams abstained.

PLANS (People Leading Accessible Networks of Support) UPDATE

Lisa Lunstra updated the Council on the PLANS grant. The PLANS workgroup hosted five forums in August. 200 people participated statewide. In-person interviews were conducted, along with interviews that were mailed out. There was very positive feed back with regard to these forums, and many people had positive things to say about

the services they receive. However, some of the issues were choice, staff turnover, housing and local services.

The Division of Developmental Disabilities (DDD) is waiting to hear regarding approval of five-year funding of \$250,000. Thirty-one states applied, and seventeen will be awarded. DDD is very hopeful that we will receive this funding.

GRANT REPORT – BUDDY PROGRAM – RAPID CITY CLUB FOR BOYS

Cindy Lloyd spoke to the group about the Buddy Program at the RC Club for Boys. The Club serves boys 6-17 years of age with most from low-income families. The grant helps pair older boys with younger boys who have disabilities, so they have a mentor at the Club. Cindy told numerous success stories related to the Buddy Program. It has been a tremendous plus to their program.

Funding from the Council will end in December 2004. Council members expressed interest in finding a way to share the success of the project with other clubs and programs throughout the state.

FUTURE REQUESTS FOR FUNDING

Michelle Powers moved, seconded by Lisa Lunstra to approve non-competitive Requests for Funding for the Center for Disabilities (Public Information & Awareness); Transition Services Liaison Project (Youth Leadership

Forum); and Native American Advocacy Project (2005 Native American Disability Summit). Motion carried.

Arlene was requested to include in the letter to the Native American Advocacy Project the concerns raised by Council members of the issue of children interrupting sessions at the last summit; federal funds not to be used for entertainment costs; and a speaker or speakers who focus on issues specific to developmental disabilities.

Arlene also mentioned the Criminal Justice/Human Services Handbook. A DRAFT revised handbook should be ready for distribution the end of October to the Council and Workgroup members. Then Arlene and the Workgroup will determine a plan of action to share the handbook with all related groups in both systems.

GRANT APPLICATION – AN ATTEMPT AT ADDRESSING THE ACCESS TO DENTAL CARE NEEDS IN SD – USD DEPARTMENT OF DENTAL HYGIENE

Ann Brunick presented to the group via videoconference. The purpose of the proposal is to provide oral health education to the students within the USD healthcare professions programs of medicine, physician's assistant, nursing and the Center for Disabilities. In addition, the proposal would implement a dental hygiene clinic in Sioux Falls to provide dental hygiene (and potentially dental) services to individuals with disabilities and those in the community who do not have access to dental care, who cannot afford it, or do not have a dental home.

Council discussion included:

- That the proposal was well written and complete (except for a few questions on the budget) but did not necessarily focus on the mission of the Council;
- The Council does not generally support the purchase of equipment;
- Concern about the sustainability of the clinic;
- The SD Dental Association has a grant that may already cover some of the training included in this proposal;
- Recommendation for additional collaboration with agencies/contacts such as the City of Sioux Falls, the Free Health Clinic, Mayor's Office, hospitals, etc.

Council members were very supportive of the concept and agreed that finding services is a very significant problem; however were not ready to purchase equipment for such a project. Council members expressed an interest in being a partner in future collaborative efforts.

Travis Arneson moved, seconded by Dillon Haug to approve \$220,008 of federal funds for the proposal entitled "An Attempt at Addressing the Access to Dental Care Need in SD." Motion denied.

NEXT MEETING DATE & PLACE

The council tentatively set the next meeting date for January 27, 2005 in Ft. Pierre, SD. Partners in Policymaking's January session begins at 7 p.m. on

January 27 and continues through Saturday, January 29 if Council members want to attend.

ADJOURNMENT

The meeting adjourned at 12:00 pm.

Respectfully submitted,

Beth Henrichsen & Arlene Poncelet